

PROPOSED WORK PROGRAMME 2021

Meeting date	Item	Aim	Additional Invitees
19 Jul 21	Democratic Services – Activities & Service Support	To receive an update on the performance and services provided by Democratic Services	
19 Jul 21	Diverse Council	To receive a letter and report from the WLGA seeking support to become a Diverse Council in 2022.	
19 Jul 21	Potential Candidate Event	To receive updated proposals for the “Potential Candidate Event” planned to be held in September – December 2021.	Communication Team Manager/Representative
19 Jul 21	Review of key documents: <ul style="list-style-type: none"> • Member Development Strategy • Elected Member Role Descriptions • Elected Member Mentoring Scheme 	To consider proposals for updates to key documents to support the Elected Member Induction in 2022	
19 Jul 21	Forward Work Programme	To receive a report proposing items for consideration at a subsequent meetings of the Democratic Services Committee	

Meeting date	Item	Aim	Additional Invitees
18 Oct 21	Democratic Services – Activities & Service Support	To receive an update on the performance and services provided by Democratic Services	
18 Oct 21	Updated Proposal - Member Induction Plan 2022	To receive an updated proposal for the Member Induction to be undertaken in 2022 following the local Government Elections	
18 Oct 21	Member Enquiries System Update	To receive an update on the Member Enquiries System and potential development to be implemented prior to the 2022 Member Induction	
18 Oct 21	ICT and Agile working facilities for Elected Members	To receive proposals in respect of the ICT and agile working facilities to be provided following the 2022 Local Government Elections	
18 Oct 21	Forward Work Programme	To receive a report proposing items for consideration at a subsequent meetings of the Democratic Services Committee	

Meeting date	Item	Aim	Additional Invitees
24 Jan 22	Democratic Services – Activities & Service Support	To receive an update on the performance and services provided by Democratic Services	
24 Jan 22	Draft Annual Report 2021	To seek approval of the Draft Annual Report for 2021	
24 Jan 22	Outcomes – Elected Member Exit Survey	To received feedback on the outcomes of the Elected Member Exit Survey undertaken in December 2021	
24 Jan 22	Forward Work Programme	To receive a report proposing items for consideration at a subsequent meetings of the Democratic Services Committee	